

E-Safety Rules & Mobile Device Use Agreement

E-Safety Rules

These E-Safety Rules help to protect students and the school by describing acceptable and unacceptable use of computers, laptop/tablet computers, digital cameras, mobile phones and any other forms of digital communication. Students are required to follow the below rules and advice:

- Students will have access to the Internet unless otherwise advised by the parents/guardian in writing. Students will be entitled to bring in their personal mobile phone providing that they sign this agreement to abide by these rules as set out in this document
- The school reserves the right to monitor the use of the school's computer systems. This includes access to websites, the interception of e-mail, and deletion of inappropriate materials where it believes unauthorised use of the school's computer system may be taking place or the system may be used for criminal purposes or for storing unauthorised or unlawful text, imagery or sound
- The school is not responsible for the monitoring of your mobile device when used outside of the school, however, if the schools monitoring systems flag up a potential safeguarding concern, referrals to external agencies up to and including Social Services may result
- Network access is permitted by your authorised account and password only; this must not be given to any other person. If I break this part of the agreement, I realise that I will be culpable for any inappropriate searches/device use that may be carried out as a result and I will need to accept possible consequences
- All network and Internet use must be appropriate to education
- It is not acceptable to use a computer or network for a purpose not permitted by the school. Irresponsible use may result in the loss of network or Internet access
- Copyright and intellectual property rights must be respected. It is a criminal offence to copy material without the author's permission from websites
- Copying coursework material against teachers' advice results in consequences from examination boards
- Messages will be written carefully and politely, particularly as email could be forwarded to unintended readers
- Users must take care not to reveal personal information through email, personal publishing, blogs or messaging
- The school ICT systems may not be used for private purposes, unless the Headteacher has given specific permission
- Use for personal financial gain, gambling, political activity, advertising or illegal purposes is not permitted
- Users must not access "unauthorised" Internet chat sites or other social media sites
- Users must never give their personal details to people they meet over the Internet and must not post any personal information on the web
- Students will be given E-Safety education and must adhere to this advice